

WCPSS & GHHS Policies on On-Campus Vehicle Operation & Parking (2019-20)

Policy Code: 7180 Parking of Motor Vehicles

The Board authorizes the establishment and enforcement of regulations and procedures for the parking of motor vehicles and other modes of conveyance on public school grounds. The superintendent is responsible for issuing appropriate regulations and procedures and for supervising local school principals in the enforcement of regulations and procedures. Local school principals shall establish rules for parking on the respective school campuses in keeping with available spaces and needs of the school staff, students, community, and others who have bona fide reasons for visiting the campus. Local school principals shall file any such individual school rules with the Superintendent's office.

- **7180.1:** Any rules governing parking on school grounds shall give first priority treatment to the physically handicapped.
- **7180.2:** Any parking lot on a school campus, which is subject to restricted parking or no parking by duly established rules, must be clearly designated as such by a sign no smaller than 24" x 24" prominently displayed at each entrance thereto.
- **7180.3:** Individual school rules may make individual and/or group assignments to parking spaces.
- **7180.4:** The superintendent, under authorization from the board of education, may establish rules and regulations related to security in and around school parking lots, and may impose a fee for parking. In the absence of such rules and regulations, an individual school may provide for the registration and regulation of motor vehicles as noted in 7180.5.
- **7180.5:** Individual school rules may provide for the registration of motor vehicles and other means of conveyance maintained, operated, or parked on school grounds. The rules may further provide for the sale, issuance, and use of stickers, decals, permits, or other indicia representing the registration status of vehicles or the eligibility of vehicles to park on school grounds. Individual school rules may, also, prohibit the forgery, counterfeiting, unauthorized transfer, or unauthorized use of any official stickers, decals, permits or other indicia.
- **7180.6:** The Superintendent may press charges (misdemeanor) against any person who is in violation of a rule concerning parking on public school grounds in Wake County. A person found guilty on charges is guilty of a misdemeanor and may be punished as prescribed by law.
- **7180.7:** In addition to or in lieu of any misdemeanor charges which may be brought by the Superintendent as provided in Policy 7180.5, the principal may revoke the parking permits and parking privileges or otherwise limit or temporarily suspend the use of parking privileges of students who are in violation of a rule concerning parking on public school grounds.
- **7180.8:** In addition to or in lieu of any misdemeanor charges which may be brought by the superintendent as provided in Policy 7180.5, the principal may invoke generally accepted means of punishing students who are in violation of individual school rules prohibiting the forgery, counterfeiting, unauthorized transfer, or unauthorized use of any official stickers, decals, permits, or other indicia authorized in Policy 7180.4.
- **7180.9:** Any motor vehicle parked on school grounds in violation of board policy, system-wide regulations, and school rules may be removed from school grounds to a place of storage and the registered owner of such vehicle shall become liable for removal and storage charges. The application of charges or punishment authorized by this policy shall not exclude the removal of any vehicle which is parked in violation of this policy. The individual school principal or administrator designated by the

superintendent may request removal of vehicles per the terms of this policy and subsequent regulations, procedures, and rules.

- **7180.10:** This policy, subsequent countywide regulations and procedures, as well as individual school rules governing parking on school grounds shall be made available for inspection by any person upon request and shall be given to each person who obtains a parking permit.
- **7180.11:** Carpooling should be encouraged to the extent possible.

Legal Reference: [G.S. 115C-46](#)

Adopted: August 6, 1979

Revised: June 20, 1988

Revised: October 21, 2008

Regulation Code: 7180 R&P Parking of Motor Vehicles

A. Rules

1. Each principal shall develop a set of "Official Rules Governing Parking" for the individual school and shall submit a copy of these rules to the Security Department to be kept on file. Copies of these rules must be made available for inspection by any person upon request. In addition, any person who obtains permission to park on campus shall be provided a copy of these rules, system wide rules (7180 R&P), and Board Policy 7180. Each set of "Official Rules Governing Parking" shall include the following:
 - a. Priority treatment to the physically handicapped;
 - b. Consideration of traffic and parking associated with public school buses;
 - c. Traffic and parking associated with individual school's staff members;
 - d. Traffic associated with private vehicles which drop off and/or pick up students;
 - e. Traffic and parking required for students who are in certain programs of study such as cooperative vocational education courses;
 - f. Traffic and parking by students who drive private vehicles to school (carpooling is to be encouraged);
 - g. Consideration of visitors;
 - h. Any factors pertinent to the individual school.
 - i. Parking fees are established by the Wake County Board of Education. The costs at each school shall be pro-rated through each month.
 - j. Parking permits will be available to students who have a valid North Carolina Driver's License.
 - k. All students who park a motor vehicle on the school campus must display the current hanging-tag permit. The tag must be hung from the inside rearview mirror, facing the front of the vehicle. Students who fail to properly display the tag will be ticketed or have their tags revoked.

- l. Vehicles must be parked in assigned spaces. The only places available for student parking are the student lots. Students may not park on the road, drive-way, in intersections, or in any other place, including other school campuses. Vehicles parked in the wrong space or in unauthorized areas will be towed at the owner's expense and the permit will be subject to revocation without refund.
- m. Vehicles should be parked front-end first. Backing into a space is not permitted.
- n. The safe operation of motor vehicles is required. Vehicles must not travel in excess of 10 miles per hour on campus. Seat belts are required for driver and all passengers.
- o. Speeding and reckless driving are prohibited. Exiting from student lots in the afternoon may be held until buses clear the area. All traffic plans will be a site-based decision. Citations will be issued as necessary.
- p. Supervision is provided for parking lots; however, the school system is not responsible for damages to or thefts from vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
- q. Student vehicles are subject to search and seizure per Wake County School Board Policy 6600.
- r. Disabled vehicles may not be left on campus overnight. If necessary towing should be arranged by the student.
- s. If a student holding an assigned parking space transfers within the Wake County Public School System during the year, he or she will be assigned a space at the new school with no further payment of fees, assuming the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will make the refund.
- t. Refunds for parking fees will be made only if the student moves away from the Wake County Public School System. Parking fees will NOT be refunded for:
 - Voluntary withdrawal from school (dropping out);
 - Long-term suspension from school;
 - School-based disciplinary action related to loss of parking privilege;
 - Loss of driving privilege due to revocation of operator's license;
 - All other refund requests are at the discretion of the principal.
- u. Only one tag will be issued per student. Students may register up to two of their family vehicles. The tag may be moved from one registered family vehicle to another, but may NOT be sold or loaned to another student for his or her use. The penalty for so doing is revocation of parking privileges.
- v. Parking spaces may be shared by students and carpooling is encouraged. Schools may place parameters around this practice for logistical purposes or for student safety.
- w. Students shall inform the office immediately of any changes in vehicle or license plate.
- x. Lost parking tags will be replaced for a \$10 fee. Report losses to the office.
- y. School Board Policy 6430 prohibits the possession and/or use of tobacco products on campus. Students may not possess tobacco products or smoke in cars at any time while on the school campus.

- z. Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Students need written permission from an administrator, the SRO, or the parking lot attendant to be in student lots during school hours.
 - aa. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Under School Board Policy 7180 students who violate parking regulations are subject to any or all of the following consequences:
 - Revocation of parking privilege
 - Ticketing
 - Towing and storage of the vehicle, at the owner's expense
 - Disciplinary action
 - Criminal charges as prescribed by law
 - bb. Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations with your parents and call the school for clarification of any matter about which there are questions.
 - cc. The principal may include additional rules or regulations which will enhance the student parking program on their individual campus.
2. **Reserved Spaces:** The rules may allow reservation of parking spaces for the following reasons: by purpose, uses, groups, and/or individual users.
3. **Registration:** The rules may require registration of motor vehicles and other means of conveyance.
4. **Decals:** The rules may include provisions for sale and use of stickers, decals, permits, or other indicia representing the registration status of vehicles or the eligibility of vehicles to park on school grounds. Rules may prohibit counterfeiting or unauthorized use of official stickers, decals, permits, or other indicia. The selling price of decals shall be limited to the actual cost of decals, application forms, and other consumables used in administering the decal program.
- B. **Signs:** Each principal shall determine any needs for additional signs to ensure safety on their campus. All requests for routine additional signage shall be submitted to the Maintenance and Operations Department who will be responsible for securing and erecting the requested signs.
- C. **Enforcement**
- 1. Misdemeanor charges may be pressed against any person who is in violation of a rule concerning parking on school grounds. It is the responsibility of the principal to see that appropriate charges are brought against persistent and/or flagrant violators and report each legal action (charges) to the Senior Director of the Security Department.
 - 2. The principal may revoke the parking permits and parking privilege or otherwise limit or temporarily suspend the use of parking privilege of students who are in violation of a rule concerning parking on public school grounds as provided in Policy 7180.6

3. The principal may invoke generally accepted means of punishing students who are in violation of rules prohibiting the forgery/counterfeiting of decals and/or related forms, the unauthorized transfer of decals, the unauthorized use of decals, or the conspiracy to do so as provided in Policy 7180.7
4. In addition to or in lieu of misdemeanor charges against a driver or school punishment of a student driver, the principal may have any motor vehicle removed from school grounds if that vehicle is parked on school grounds in violation of Board policy, systemwide regulations, and school rules. The vehicle shall be moved to a place of storage and the registered owner of such vehicle shall become liable for removal and storage of the vehicle.

Issued: August 20, 1979

Revised: June 28, 1990

Revised: March 25, 2010

Green Hope High School Official Rules Governing Parking

1. Vehicle operation & parking on campus is restricted to students who have been approved to do so.
2. Under School Board Policy 7180 and related R&P, students who violate parking policy, regulations or rules are subject to any or all of the following consequences: ticketing, suspension or revocation of parking privilege, towing & storage of vehicle at owner's expense, school consequences.
3. Students must pay all fines or fees from motor vehicle operation & parking violations within three (3) school days. Failure to do so may result in loss of parking privileges or further fines.
4. Only juniors and seniors who have been approved are permitted to operate a motor vehicle on school property.
5. Permission to operate a motor vehicle on campus & parking permits available only to students with a valid NC Driver's License (non-NC licenses and driver's permits are not accepted).
6. Parking permits are sold on a "space available" basis.
7. Only one tag will be issued per space. Students may register up to two of their family vehicles. The tag may be moved from one registered family vehicle to another, but may not be sold, given, or loaned to another student for his or her use, unless that student is a sibling who is registered as a dual owner of the same parking space.
8. Handicapped parking is available on an as needed basis for students who have purchased a parking space. Handicapped spaces require a valid DMV Handicapped Permit in the student's name & permission from an administrator. Any vehicle parked in a handicapped space without permission will be towed.
9. All students who park a motor vehicle on school campus must display a current hanging-tag permit. The tag must be hung from the inside rearview mirror, facing the front of the vehicle.
10. Vehicle must be parked within the lines of and only in assigned spaces.
11. The safe operation of motor vehicles is required. Vehicles must not travel in excess of 10 miles per hour. Seat belts are required for drivers and all passengers. Speeding and reckless driving are prohibited.

12. The school system is not responsible for damages to or theft from vehicles. Students are cautioned not to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
13. School Board Policy 6410, the Code of Student Conduct, applies to all vehicles, student passengers, and contents, while on school grounds. Drivers are responsible for the contents of the vehicle.
14. Student vehicles are subject to search and seizure per Wake County School Board Policy 6600.
15. Vehicles may not be left on campus overnight. Vehicles that are left overnight may be towed at the owner's expense.
16. If a student holding an assigned parking space transfers within WCPSS during the year, he or she will be assigned a space at the new school with no further payment of fees provided the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will make the refund.
17. Refunds for parking fees will be made only if the student moves away from WCPSS. Parking fees will not be refunded for voluntary withdrawal from school (dropping out), long-term suspension from school, school based disciplinary action related to the loss of parking privilege, or loss of driving privilege due to revocation of operator's license.
18. Students shall inform the office immediately of any changes of vehicle, registration or license plate or risk ticketing and/or towing.
19. Lost parking tags will be replaced for a \$10 fee. Report loss of tag to the office.
20. Student drivers and passengers shall abide by all directions given by the security office (or any other staff member) providing supervision in the parking lot. Failure to do so may result in loss of parking privileges.